

**DRAFT RECORD OF MEETING OF SALHOUSE VILLAGE PARISH PLAN STEERING GROUP,**  
**TUESDAY 29<sup>th</sup> April, 2008**

Record of Meeting of Salhouse Parish Plan Steering Group held at Jubilee Hall on Tuesday 29<sup>th</sup> April, 2008. The meeting commenced at 19.30.

**Present:** Pat Gallanders (PG) Chairwoman, Malcolm Prestwood (MP) Vice Chair, Andrew Musgrave (AM Treasurer), Colin McCormick (CMcC), Kerry Robbins (KR) Julie Bendy (JB) Secretary, Gerry Crombie (GC),  
**Apologies for Absence:** Jenny Rose (JR), Michael Jordan (MJ), Robert Cooper (RC), Tim Nelson (TR).

**APPROVAL OF MINUTES:**

There were no comments or changes to the minutes of the previous meeting. KR proposed their approval, AM seconded. Minutes approved.

**FINAL FORMAL REPORT**

Work to bring the Action Plans up to date has resulted in a new section being required to cover what has been achieved over the course of the Parish Plan. This will be emailed to members for their comments. SG members were shown the colour and mono draft print copies and approved them for final printing, subject to any amendments required to the new section.

Members were asked to give approval for printing of the final document, subject to approval of the additional section. AP proposed, CMcC seconded. All members approved.

Full costings, to include CDs, annexes, envelopes, postage, banner publicity and any additional binding is expected to be £1884.

**Actions:**

- Email new section to members for comments..... **JB**
- Reply with comments re new section asap..... **All**

**OPEN/BRIEFING DAY 31<sup>st</sup> May, 2008**

It has been arranged that the meeting will be held in the morning (Carol Tims kindly agreed to rearrange the choir's booking). PG will open the meeting at 10.30 am with an introduction and then villagers will be given the chance to put questions to the SG members and the Parish Council who will receive a formal invitation to attend.

KR will deliver the banner for lettering to be changed for publicity.

**Actions:**

- Deliver banner for updating ..... **KR**
- Send formal invitation to Parish Council ..... **PG/JB**

**ANY OTHER BUSINESS.**

**ITEMS FOR AGENDA NEXT MEETING.**

Open Day 31.05.08

**DATES OF NEXT MEETINGS.**

Tuesday 27<sup>th</sup> May at **19.30** - Jubilee Hall.

**The meeting ended at 20.05**